

LeedsCEP Chair - Role Description and Person Specification

Context

Arts Council England in partnership with the Department for Education launched The Cultural Education Challenge in 2015 to improve the alignment of cultural education for young people through **Local Cultural Education Partnerships (LCEPs)**. There are over 120 LCEPs across England.

Established in September 2017, [LeedsCEP](#) brings together a diverse and growing membership of over 50 organisations from arts, cultural and education sectors which cover all geographical areas of Leeds. We believe every child should have access to a high quality arts and cultural education, and LeedsCEP is working in partnership to deliver this ambition. LeedsCEP provides a collective voice within the city. We aim to lead a path through co-creation of practices and policy, to develop sustainable, creative opportunities that address inequality in Leeds. LeedsCEP's [Action Plan](#) summarises the partnership and its context and priorities.

Purpose of the Role

The LeedsCEP Chair will provide strategic leadership and have overall responsibility for the delivery of the vision. This is a voluntary role.

Length of Appointment: minimum commitment of 2 years

Indicative Time Commitment: minimum 1 day per month, to include steering group meetings, event attendance and strategic meetings with key partners. We are keen to hear from non-traditional applicants and welcome informal discussions about how we could support you to fulfil the requirements of the role around other commitments.

Support Available

- Additional support from Leeds City Council and [IVE](#) (Bridge organisation for Yorkshire and the Humber) via regular planning meetings.
- Administrative support from IVE to convene and service meetings.
- Programme of chair support and development from IVE including peer learning for regional LCEP chairs.

Main Responsibilities

- Chair termly meetings of the LeedsCEP steering group.
- Strategic representation of the LeedsCEP at regional and national level, as and when required.
- Ensure that the LeedsCEP is connected and well networked in order to raise the profile and put forward the views of the partnership.
- In consultation with members of the Steering Group make key decisions on behalf of the LeedsCEP ensuring the partnership functions and develops.
- Steer fundraising activity and ensure funding agreements are serviced and reporting requirements are met.

Person Specification

- Belief in the value of Cultural education as a concept and the broader benefits of all children and young people having access to high quality arts and creative learning.

- Previous experience of successfully chairing a group at a similar level.
- Experience of leading on organisational development.
- Sound understanding of governance and confidence in providing leadership and guidance on matters relating to transparency, decision making, allocating resources, achieving results and accountability.
- Experienced strategist able to see the bigger picture, with an understanding of how to involve others in the development of a shared vision and strategy.
- Ability to make and nurture high level relationships.
- Access to a broader network in the realms of commerce, industry, policy-making and/or government would be seen as an advantage.

For an informal discussion of the role, please contact Sarah Beckett on 07718453248.