

# Music Tuition

Instrumental and vocal learning opportunities in Music for  
Children and Young People

For the academic year 2021-2022



Music is a key part of a child's life, and learning music enhances learning across the whole curriculum. ArtForms works with your child's school to deliver high quality instrumental and singing lessons.

### Instrumental/Vocal Lessons

These normally take place in school during the school day. The needs of pupils are usually best met through learning in small groups. The grouping will be decided by your child's ArtForms tutor, taking into account the needs of all the learners. ArtForms tutors will teach an average of eight pupils in an hour across the period of their visit to a school.

In 2021/22, ArtForms is working with schools to bill parents and carers directly for music tuition.

### Cost of lessons

The charges are for a year's tuition. Your child's ArtForms music tutor will be available to visit your child's school on a minimum of 36 weeks each school year (although if a school is closed, a child is absent or required by the school to do other activities at the time, the full number of lessons may not be achieved). Lessons will continue unless cancelled in writing, by the end of a term, and the charge for a full term will be payable for lessons cancelled mid-term.

Fees will be collected by Leeds City Council termly, a total of 3 terms per school year. The cost of small group lessons is £6.50 per week (£78 per term, £234 per year).

ArtForms owns a stock of instruments for hire to support pupils learning with ArtForms tutors. If your child uses an ArtForms instrument, there will be an additional charge of £16 per term (£48 per year). If you wish to hire an instrument or are already doing so you will need to complete the last page of this document.

Individual lessons are available on request. The cost for a 20 minute individual lessons is £17 per week (£204 per term, £612 per year).

Do not send any payment with this form. A Leeds City Council invoice will be sent to you.

### **No lessons will be provided until this form is returned.**

### How you can help your child

Good progress and enthusiasm go together. Your interest and encouragement will help, especially if the going becomes tough. All instruments need patience, especially when pupils are first beginning to learn.

Practice is essential if your child wants to improve. Ten minutes daily is enough to begin with. Pupils will be given instructions, but they may need a reminder from you. It will be best if you can set aside a regular time each day in a quiet space.

Encourage your child to make music with others as soon as it is appropriate. He or she will enjoy the social benefits as well as the teamwork, the opportunities for self-expression and a sense of achievement. Many schools have their own music groups, plus there are several local Music Centres and City of Leeds Youth Music groups that your child can join when he or she is ready. Your child's music tutor will be able to advise about these. For more information please visit our website or contact us by telephone or email.

If you have any questions or complaints about any aspects of this provision, please contact us at the address below.

<b>ArtForms</b>	<b>Tel:</b> 0113 378 2850
Pudsey Civic Hall	<b>Fax:</b> 0113 336 7247
Dawson's Corner	
Stanningley	<b>Email:</b> <a href="mailto:educ.artforms@leeds.gov.uk">educ.artforms@leeds.gov.uk</a>
Leeds	
LS28 5TA	<a href="http://www.artformsleeds.co.uk">www.artformsleeds.co.uk</a>

### **Data Protection Act 1998 & General Data Protection Regulation**

By signing the following form(s), you are consenting to Leeds City Council using the information to process your application for music tuition. Your information will not be disclosed outside Leeds City Council without your consent, except where we are required to do so by law. ArtForms is required to submit anonymised data to Arts Council England and will ensure compliance, in line with Leeds City Council's obligations under the Data Protection Act 1998 and the General Data Protection Regulation. Further information on how Leeds City Council process your information can be found at

<https://www.leeds.gov.uk/privacy-and-data/data-protection-act>

**Please detach and retain this page for your records**

### Instrumental/Vocal Tuition

**Please complete in block capitals**

Full name of child.....

Date of birth...../...../..... Academic year group in 21/22.....

Address.....

Postcode..... Tel. number (parent/carer).....

Email (parent/carer).....

Please tick this box if you are happy to be informed of other ArtForms and LMEP activities that will help your child's learning.

Is this child looked after by the Local Authority? Y/N

(If yes, please provide the name of the child's social worker).....

Does the child have any special educational needs or learning difficulties that our tutor should be aware of Y/N

Is the child eligible for free school meals (via pupil premium)?  
(if yes, you may be eligible for a bursary to contribute towards tuition costs) Y/N

School the child will attend in 2021/22.....  
(i.e. at which the lessons will take place)

Instrument the child wishes to learn/continue learning.....  
(ArtForms tutors may suggest an alternative instrument on grounds of availability/suitability e.g. age/size of pupil)

**Lessons mostly take place in small groups, however individual lessons are available on request. If you would like your child to have individual lessons, please complete the section on page 3.**

#### Instrument Hire

If you wish to hire an instrument, please complete the indemnity form on page 3. Please note that not all instruments are available from hire stock.

Should you wish to purchase a new instrument for your child, there is a VAT free scheme which covers most instruments; please email [educ.artforms@leeds.gov.uk](mailto:educ.artforms@leeds.gov.uk) for more information.

#### Parent/carer details

Mr/Miss/Mrs/Ms/Other (please state)..... First name..... Surname.....

I give permission for my child to use the services provided by ArtForms, Leeds City Council and agree to pay all fees owed. I understand that lessons will continue unless cancelled by me in writing, by the end of a term, and that the charge for a full term will be payable for lessons cancelled mid-term.

In order for lessons to start in September 2021, please return this form by **May 28<sup>th</sup> 2021**. If forms are returned after this date, lessons will start as soon as can be arranged.

Signed.....

Date.....

**Please return the completed form(s) to the ArtForms office either electronically or by post using the address / email shown on the previous page of this booklet**

### Musical Instrument Hire Indemnity Form

*to be completed and returned to the ArtForms office*

**Please note that you do not need to complete this form if you have your own instrument.**

If you are already hiring an ArtForms instrument, please provide details:

Instrument..... Ref/Serial No.....

If not, please complete the rest of this form:

Instrument required\* .....

Full name of child.....

School/Academy at which lessons will take place.....

*\*not all instruments are available from our hire stock*

In consideration of the named child being allowed to use for lessons in their school/academy and take home for practice purposes a musical instrument, this being the property of Leeds City Council and issued by ArtForms (Music), I hereby agree to indemnify the said Council against any loss or damage to the aforesaid instrument whilst it is in my custody and control, whether at home, at the child's school/academy or at any other location.

I authorise ArtForms to invoice me for the hire of the instrument at a rate of £16 per term.

Signed..... (Parent/Carer)

Print name..... Date.....

#### Notes

- In their own interest, parents/carers are advised to obtain insurance cover for these risks: either through an extension to their household policy or through a specialist musical instrument insurer.
- Please contact the ArtForms office if you are unsure of the replacement cost of the instrument you are hiring; the insured value should be the full current recommended retail price and should be renewed and adjusted, as necessary, upon the renewal of the insurance policy.
- You are expected to ensure that your child takes good care of the instrument, including taking all reasonable steps to limit the risk of theft or damage.

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### Individual Lesson Request Form

*Prices for individual lessons can be found on Page 1.*

***If you would prefer that your child has small group lessons, you do not need to complete this section.***

I would like my child, ..... to have individual lessons

for [instrument] ..... at [School Name].....

I have read and agree to the prices for 20 minute individual lessons stated on page 1. I understand that individual lessons will continue unless cancelled by me in writing, by the end of a term, and that the charge for a full term will be payable for lessons cancelled mid-term.

Signed.....

Date.....